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**Cc:** [Arielle Cooper](#)  
**Subject:** ADEA Program Information Update  
**Date:** Tuesday, October 10, 2023 2:19:00 PM

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Dear ADEA Delegates,

We hope you are looking forward to your Professional Exchange with Cuba in the coming weeks. Please read through this email in its entirety in preparation for your departure.

We will be sending a meeting invitation for a pre-departure call to answer any questions prior to your departure. *A copy of the call will be saved on the Delegation Communications Site for those unable to participate.*

The [ADEA Delegation Communications Site](#) has been updated. Please review the following updates before departing for your delegation:

- **Delegation Programming**

1. Professional Schedule of Activities- will be updated early next week.
2. Professional Exchange Preparation, and Leader Biography.

- **Travel Information**

1. Before You Go
2. Travel Essentials
3. Travel Readiness
4. Cuba Culture briefing
5. Hotel Information
6. [WhatsApp group link](#)
7. Rooming List

- **Delegation Information**

1. Roster of Delegates
2. Professional Profiles

**Action Items:**

1. Thoroughly read through the links listed on, posted on the [ADEA Delegation Communications Site](#).
2. Join the [WhatsApp](#) group. This will be your primary mode of communicating during the delegation. If you have any difficulty downloading the app or joining the group, please call me.

Please don't hesitate to reach out with any questions.

Kindest regards,

## **Dawn Davis**

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