

NAADAC Delegation to India Commencement Notice: Please Read

Arielle Cooper <ACooper@culturalvistas.org>

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Bcc:ckehrli@for-ny.org <ckehrli@for-ny.org>;catjobes@uw.edu <catjobes@uw.edu>;roxanne.green@edmonds.edu <roxanne.green@edmonds.edu>;rommel.johnson@utrgv.edu <rommel.johnson@utrgv.edu>;Peyton.richards@pepperdine.edu <Peyton.richards@pepperdine.edu>

1 attachments (4 MB)

SampleForm.pdf;

Dear NAADAC Delegates and Accompanying Guests,

I am writing with news regarding your upcoming delegation to Delhi India, convening on **April 28, 2024**, concluding on **May 5, 2024**.As we prepare for your delegation, the [NAADAC Delegation Communication Site](#) will be updated with travel and professional program information.**India E-Visa Application****All travelers planning to visit India must obtain a valid visa before their departure.**For online visa applications, kindly visit the Indian Government website at the following link: [E-Visa Portal](#).

To ensure a smooth and efficient visa application process, please adhere to the following guidelines:

1. **Port of Arrival:** Select "Delhi Airport"
2. **Visa Service:** Select "eTourist Visa (for 1 year)" "Recreation/Sight-Seeing"
***Please note that the cost for this visa is \$40 USD.** If you decide to complete a 30-day visa instead, you will need to ensure you apply within the required timeframe. We suggest the 1-year visa for your convenience.
3. **Passport Copy:**
 - o Provide a clear, high-resolution color scan of the passport's biodata page.
 - o Verify that the passport copy is valid for at least six months beyond the intended stay.
 - o Ensure that no fingers obstruct any part of the passport copy.
 - o Avoid glare or shadows that may obscure the content on the biometric page.
 - o It is recommended to scan the passport copy to maintain clarity.
 - o Ensure that all information, such as passport number, name, date of birth, and photograph, is clearly readable.
4. **Passport Size Photograph:**
 - o Submit a recent photograph that meets the following criteria:
 - Eyes must be visible and open.
 - Avoid showing teeth in the photograph.
 - Ensure the forehead is visible.
 - Present a full face, front view.
 - Use a plain light-colored or white background.
 - Avoid shadows on the face or background.
 - Do not wear hats, headgear, or sunglasses in the photograph.
5. **India Contact Information:** You will use the following information for your local contact information on the application.

WORLDWIDE ADVENTURES INDIA (P) LTD
Address: Suite 211, Tower A, Spazedge Building,
Badshahpur Sohna Rd Hwy, Sector 47, Gurugram,
Haryana 122018, India
Phone: +91 124 438 7371

Please ensure that all documents meet these requirements to avoid delays in processing your visa application. **A sample form is attached to this email.****Flight Arrangements**As you make your international flight arrangements, plan on arriving throughout the day on **April 28, 2024**, at Indira Gandhi International Airport.**Airport Transfers**

We reviewed the available flights arriving and departing from the US and found that most flights arrive and depart in similar time windows. We will arrange group transfers to coincide with the majority of arrivals and departures as much as possible.

- We ask that you provide a copy of your flight itinerary so that our ground team will know when to expect you and so we can help trouble shoot in the event of multiple flight delays. **Please submit the [Flight Information Form](#) as soon as you book your flights.**
- If you wish to be a part of the scheduled arrival or departure transfers, please book your flights to meet the following schedule.

Arrival Transfers will depart the Indira Gandhi International Airport for the delegation hotel at the following times:

- o 11:45 AM – **morning** flight arrivals
- o 11:15 PM – **evening** flight arrivals

Departure Transfers will depart the hotel for the Indira Gandhi International Airport at the following times:

- o 12 AM – **morning** flight departures
- o 8 PM – **evening** flight departures

Please note: These times are subject to change. You are responsible for arranging your own transportation if your flights arrive or depart at times, or at a different airport, NOT aligning with the planned transfer times/locations, or you do not wish to wait or travel with the group. All independent travel arrangements are at your own expense.

Regardless of your airport transfer plans, please submit the [Flight Information Form](#) as soon as you book your flights.

Additional Hotel Accommodations

If you choose to arrive early/later or depart earlier/later, additional nights may be available at the hotel by contacting the hotel directly. The most competitive hotel rates can be found on the hotel website or by calling the hotel directly.

1. The Connaught, New Delhi

- o Website: [The Connaught, New Delhi](#)
- o Address: 37, Shaheed Bhagat Singh Marg, Connaught Place, New Delhi, Delhi 110001, India
- o Phone Number: +91 11 2336 1221

2. Lemon Tree Premier, Jaipur

- o Website: [Lemon Tree Premier, Jaipur](#)
- o Address: Nirwan Marg, Bani Park, Jaipur, Rajasthan 302016, India
- o Phone Number: +91 141 448 9000

3. Trident, Agra

- o Website: [Trident, Agra](#)
- o Address: Taj Nagri Scheme, Fatehabad Road, Agra, Uttar Pradesh 282001, India
- o Phone Number: +91 562 223 5000

Action Items

- Finalize invoices for the delegation: Invoices are sent via Stripe. If a payment plan is preferred, please let us know.
- The [Passport Documentation Form](#): Needed for our ground team to coordinate travel, accommodations, and meeting sites associated with your delegation. Many travel service providers and counterpart institutions require copies of this information.
- [Join the WhatsApp Group](#): Functions as a space for delegates to make travel arrangements together. **Please note: WhatsApp will help you communicate with your fellow delegates before, during and after the delegation.**

Optional Program Action Items

- If you wish to bring a travel companion, non-professional guests can share this unique experience with you by participating in the parallel guest program. You may enroll your guest on the [NAADAC Delegation Application Form](#). Please note that the cost for an accompanying guest is the same as a professional delegate. Your guest will have a parallel program while you are in your professional meetings. The guest program information can be found on your DCS as soon as it is available.
- If you wish to purchase travel insurance, we suggest checking with the credit card company for the card used to purchase your flights.

Thank you for your participation in this exciting exchange program. If you have any additional questions, please contact Citizen Ambassador Programs via email at citizenambassador@culturalvistas.org.

Best Regards,



Arielle Cooper

Senior Program Officer, Citizen Ambassador Program

pronouns: she/her

+1 212.497.3597 | ACooper@culturalvistas.org



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